

Annual Audit Questionnaire for the Municipality of _____

For the Year ended December 31, 200_

To be completed by the municipal auditor and submitted directly to the appropriate Ministry of Municipal Affairs and Housing Municipal Services Office by May 31st, pursuant to the provisions of Part II, Section 3 of the *Municipal Affairs Act* as amended.

1. During the course of your audit, were there any significant matters that you identified and have reported to or intend to report to your client, either in writing or verbally?

Yes_____ No_____

If Yes, please state what they are:

2. Did you submit a management letter for the year under review?

Yes_____ No_____

If so, what significant matters were included in the letter (that have not already been addressed in Question #1, above).

Did you discuss the management letter with:

a) Council Yes_____ No_____

b) Treasurer Yes_____ No_____

c) Other (please specify) Yes_____ No_____

3. Have all matters been resolved to your satisfaction?

Yes_____ No_____

If "No", please comment:

Name and Address of Audit Firm:

Name of Partner in Charge:

Date:

Please fax or email to:

Central Municipal Services Office, Attention: Michael Went
(fax 416-585-6882) or email: michael.went@mah.gov.on.ca

Eastern Municipal Services Office, Attention: Alison Fath-York
(fax 613-548-6822) or email: Alison.Fath-York@mah.gov.on.ca

Southwestern Municipal Services Office, Attention: Janice Willis
(fax 519-873-4018) or email: Janice.willis@mah.gov.on.ca

Northeastern Municipal Services Office, Attention: Susan Heffernan
(fax 705-564-6863) or email: susan.Heffernan@mah.gov.on.ca

Northwestern Municipal Services Office, Attention: Susan Fraser-Wilson
(fax 807-475-1196) or email: susan.fraserwilson@mah.gov.on.ca